

# Agenda



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A meeting of the

## Scrutiny Committee

will be held on Wednesday, 12 July 2023 at 5.00 pm  
at The Beacon, Portway, Wantage, Oxfordshire, OX12 9BX

### Members of the Committee:

Councillors:

Katherine Foxhall (Chair)  
Judy Roberts (Vice chair)  
Ron Batstone  
James Cox  
Amos Duveen  
Oliver Forder  
Hayleigh Gascoigne  
Robert Maddison  
Sally Povolotsky

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Patrick Arran  
Head of Legal and Democratic

# Agenda

## Open to the Public including the Press

### 1. Apologies for absence

To record apologies for absence and the attendance of substitute members.

### 2. Urgent business and chair's announcements

To receive notification of any matters which the chair determines should be considered as urgent business and the special circumstances which have made the matters urgent, and to receive any announcements from the chair.

### 3. Declaration of interests

To receive declarations of disclosable pecuniary interests, other registrable interests and non-registrable interests or any conflicts of interest in respect of items on the agenda for this meeting.

### 4. Minutes of the last meeting

(Pages 4 - 8)

To adopt and sign as a correct record the Scrutiny Committee minutes of the meeting held on 30 January 2023.

### 5. Public participation

To receive any questions or statements from members of the public that have registered to speak.

## REPORTS AND ISSUES FOR THE CONSIDERATION OF THE SCRUTINY COMMITTEE

### 6. Call in of Delegated Officer key decision: The provision of grounds maintenance, toilet cleaning and facilities service vehicles

(Pages 9 - 16)

The Scrutiny Committee is asked to consider the call-in of an officer key decision taken on 20 June 2023. The decision relates to *the provision of grounds maintenance, toilet cleaning and facilities service vehicles*.

The call-in request was made by Councillor Katherine Foxhall, chair of Scrutiny Committee, supported by vice-chair Councillor Judy Roberts, and scrutiny committee members Councillors Hayleigh Gascoigne, Robert Maddison and Sally Povolotsky, for the following reasons:

- The rationale for the decision is unclear and further explanation is required to address the climate and ecological implications of this decision – as laid out in the officer comments.
- While this decision taken in itself is relatively minor, there are clear implications for future decision-making in relation to waste contracts (e.g. EV charging on the council estate), and the Vale's commitment in its Climate Action Plan to reducing its carbon emissions by 75% by 2025.

The head of legal and democratic has accepted the call-in request as valid and has called this committee meeting to consider it. The call-in request is deemed valid as:

1. It was made within the five days call-in period, and
2. The decision was called in by the chair of scrutiny committee and more than three supporting members

The effect of this call-in is that the decision will not be implemented until Scrutiny Committee has considered the matter.

In making the decision, the Head of Development and Corporate Landlord, in conjunction with the Head of Finance and in consultation with the Cabinet Member for Environmental Services, considered the information contained in the delegated authority officer decision notice. The Lead Officer explained the information set out within the decision notice to the Head of Service, and that included how flexible the procurement framework would be in light of the ongoing Grounds Maintenance transformation process and the ongoing improvements with electric vehicle capability. The decision notice was circulated to all members the day after the decision was made.

In accordance with the Scrutiny Procedure Rules in the council's Constitution, the Scrutiny Committee has the following options:

1. The committee may refer the decision back to the decision-maker (the Head of Development and Corporate Landlord) The committee must define the nature of its concerns.
2. The committee may accept the decision as made and advise the decision-maker accordingly.

Following the Scrutiny Committee meeting, the following may happen:

1. If the Scrutiny Committee refers the decision back to the decision-maker for reconsideration, the decision-maker (Head of Development and Corporate Landlord) shall reconsider the decision, along with Scrutiny Committee's comments. The decision-maker may take the final decision by either incorporating amendments or confirming the original decision unchanged. There is no scope within the Constitution for any further call-in.
2. If the Scrutiny Committee does not refer the decision back for reconsideration but instead agrees with the decision, then the decision can be implemented immediately.

# Minutes

of a meeting of the

## Scrutiny Committee



held on Monday, 30 January 2023 at 7.00 pm  
at Abbey House, Abbey Close, Abingdon OX14 3JE

**Open to the public, including the press**

### **Present in the meeting room:**

Councillors: Nathan Boyd (Chair), Ron Batstone (Vice-Chair), Hayleigh Gascoigne, David Grant, Max Thompson, Eric de la Harpe, Ben Mabbett and Patrick O'Leary

Officers: Candida Basilio and Simon Hewings (Head of Finance), Adrianna Partridge (Deputy Chief Executive – Transformation and Operations)

Guests: Cabinet member for Development and Regeneration – Councillor Judy Roberts.

### **Also present:**

Councillors: Jerry Avery

Officers: Adrian Duffield (Head of Planning), Richard Spraggett (Strategic Finance Manager) and Paula Fox (Planning Development Manager)

Guests: Council Leader, Councillor Bethia Thomas

## **1. Apologies for absence**

There were no apologies for absence, but it was noted that Councillor Avery was joining the committee remotely. It was noted that Cabinet member for Finance could not attend. Council Leader attended in his absence.

## **2. Minutes**

### **Resolved:**

The minutes of the last meeting held on 14 November 2022 were agreed as a correct record.

## **3. Declarations of interest**

None.

## **4. Urgent business and chair's announcements**

Chair ran through procedure for the meeting.

## **5. Work schedule and dates for all Vale and Joint Scrutiny meetings**

Chair explained that the property item on the work programme was not going to be presented to committee until after June 2023, as the reports would not be ready for then.

**Resolved:** Chair will ask for the relevant officer to provide a written response to committee with explanation.

This could be the last scrutiny meeting for Vale, ahead of the elections. There was a final joint scrutiny committee on 28 February

## 6. Public participation

None.

## 7. Revenue Budget 2023/24 and Capital Programme to 2027/28 - budget briefing

Chair explained that Head of Finance was presenting a budget briefing to committee, supported by the Council Leader, who was covering items seven and eight in place of the Cabinet Member for Finance and Corporate Assets, who could not attend the meeting. If any confidential items needed discussing, committee could vote for a confidential session at the end of the agenda. Strategic Finance Manager was present virtually.

A presentation was given using slides and can be viewed on the YouTube recording for the full information: <https://www.youtube.com/@SouthandValeCommitteeMeetings>

Head of Finance briefed the committee on the following:

### Section 1: Revenue

- Context of budget setting – our legal duties, what a balanced budget means - appropriate reserves without heavy reliance on them. Over recent years there had been improvement in having less reliance on reserves at the council.
- Appendix A1 – base budget 2023-24, what formed part of the base budget. A net expenditure decrease of £1.1 million. There were beneficial effects of the interest rate rise, but also needed to consider cost increases in conjunction.
- Appendix B1 and B3 – discretionary items, such as temporary grant funding for 2023-25.
- Core revenue spending power had increased 4.9% - settlements, government grants and council tax. Increase in core revenue spending power in response to economic climate. New Homes Bonus had gone down, reduced to four years from six overall. Uncertainty from central government on the future of this. Through increased grant funding and interest rates, a fair sum was put to reserves.
- Extra surplus on collection funds. Council tax will go up via increasing tax base and within referendum rules on increasing council tax rates.
- Included a one-off funding guarantee of £2.3 million. Revisions to council tax were in line with the council tax referendum principles.

### Section 2: Capital

- Details of schemes in Appendix D1 (internal funding) and D2/D3 (CIL funded).
- Wantage teaching pool will be funded by S106 receipts from the Valley Park development.
- Didcot Wave pool and Didcot North-East Leisure centre (in South Oxfordshire) – Valley Park S106 receipts would be used from Vale of White Horse District Council. Due to these leisure facilities being the nearest catchment area for Valley Park (Vale) residents to make use of, as there would not be those facilities on site. Didcot was Valley Park resident's nearest town (South Oxfordshire)

### Section 3: Medium Term Financial Plan (MTFP)

- Key variables/assumptions shown of expenditure and income
- Inflation – applied what we see as inflation. Consideration given to contracts ending over time.

- See appendix F – row 28 expectations of inflation. Row 40 shows cost increases offset with inflationary increases.
- Core government funding assumptions – uncertainty, assumption was that government funding will reduce and council tax rises.
- 2025 onwards, the balances looked challenging but there were many variables that could not be predicted with much certainty. However, the assumptions made were prudent regarding lack of certainty on government funding.
- Alternative scenario was given where the one-off funding was left in the MTFP.
- Strong progress on transformation work, leading to financial stability - including IT strategy, Cornerstone, grounds maintenance, customer service and front-of-house and development management.

Committee discussed the prudent approach and asked for clarification, discussing the balance between potential government funding decreases and increases in council tax. With reduction of New Home Bonus, the one-off funding figure from central government was the balancing number after council tax increases were factored in (bespoke figures for each council provided to central government).

Discussion was had regarding borrowing options. It was explained that potential borrowing was to fund capital programmes only when capital receipts had been used. Borrowing against the life of an asset.

## **8. Revenue Budget 2023/24 and Capital Programme to 2027/28 - Cabinet report**

Council Leader opened this item and welcomed comments. Cabinet member for finance, Councillor Crawford, who was unable to attend, had welcomed committee members to email him if they have further questions.

Discussion:

- Appendix E4 – Increasing utility costs – had decarbonisation projects been factored in? Officer response was that it was based on current prices, and that decarbonisation projects could not be factored in yet. Also, GLL handles utility costs as part of their management contract for leisure centres, so will not be seen in the council budget.
- A query raised on car parking costs increasing and less income generated. Car parks were being used less after the pandemic.
- Savings from the move to Abbey House. Appendix A5 - Rows 9 and 10 showed Oxfordshire County Council leaving the building, but they haven't yet so the income remains currently. Rows 11 and 12 showed income from SODC's use of Abbey House until 2025/26. After this, we were back to the expectation that we will have moved to Didcot Gateway headquarters.
- Appendix A4 – staffing – essential growth to meet service delivery needs approved by Head of Paid Service. Line 32 – this related to environmental health officers post pandemic.
- Appendix A2 – District Community Centre at Great Western Park: Head of Finance explained that there were expectations on usage, and now it was an established facility, we were seeing the realistic expectations of use.
- D1 Capital programmes – Civil parking enforcement – this was the works to change the signage etc – the capital element. Revenue budget deals with the changes to income.
- Community Hub – Leader spoke to this - this was a service set up in response to pandemic to support residents, including many vulnerable residents, with staff being seconded to support. This would be continuing with cost-of-living crisis and refugee intake being considered. It was funded for two years, and we will be working on planning ahead with a programme of work, as it had been a reactive service previously. Separate to housing

homelessness team. Partnership work – Hub signposts to CAB and other charitable organisations.

**Resolved:** Committee noted the budget report

## 9. Planning Enforcement Statement

The Planning Enforcement Statement and 12-month performance reporting was introduced by Cabinet Member for Development and Infrastructure. Head of Planning and the Planning Development Manager were present to support the item in place of the Development Management Team Leader (Enforcement), who could not attend.

Chair explained that it was an update from the triage system that scrutiny reviewed 12 months ago. It was not the place to discuss individual cases.

Cabinet member and officers explained that the triage service had helped officers to focus on the cases with the most planning harm. Cases stay open until compliance with the enforcement decision made was proven. Shortage of resources had caused some performance issues, but we now had a full team currently of eight full time equivalent staff.

Parishes had got answers and updates on cases quicker than previously, so they were more inclined to wait rather than chase for updates – this should become even swifter over time.

The item was opened to the committee for comment.

- It was explained that closer working between officers in planning applications and enforcement was occurring in terms of what can be asked for and where challenge may be raised. Head of Planning explained they were following best practice from other authorities in England and other authorities were following our example as well.
- Feedback from Parish Councils – Cabinet member explained that they were understanding the new system and getting used to how the updates work, considering protecting confidentiality etc.
- There had been a maximum of five formal complaints on the process, which was a good result, the lowest officers had seen in a 12-month period.
- Clarification given on open, on hand and closed cases. There was a flow chart provided in the report regarding process steps (page 67 of the agenda pack).
- The figure the enforcement team want to improve was regarding deciding on a course of action within the first six weeks after someone applied for an investigation. Physical investigation should begin in this period to obtain more balanced facts of the case, in order to make a decision. Resolve what needed to be done on balance by assessing the facts, considering planning harm and benefit to the public to pursue an investigation.
- Can updates be sent to councillors also, to be aware of their ward? Officer would look into this. Needed to consider GDPR restrictions on sharing data.
- Officers were asked to consider having a column/graph showing data for over 36 months.
- There will be one more annual report and then reporting going forward would be reviewed depending on need of the service identified at the time, and capacity.

Council Leader thanked all officers and cabinet members involved in tonight's agenda items. Cabinet member for Development and Infrastructure added her thanks as well.

**Resolved:** Committee noted this report and were pleased with the planning enforcement statement and the 12-month performance reported.

## 10. Exclusion of the public

To consider whether to exclude members of the press and public from the meeting for the following items of business under Section 100A and 100I of the Local Government Act 1972 on the grounds that:

- (i) It is likely that there will be disclosure of exempt information as defined in paragraph 3 of Schedule 12A, and
- (ii) the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

### **Resolved:**

Committee voted in favour of holding a confidential session for the remainder the meeting in order to consider budget items for which the above exemptions apply.

## 11. Confidential appendix D2

Committee asked for clarification on some exempt items on the budget papers.

The meeting closed at 20:52

Chair:

Date:





## Delegated authority officer decision notice

Local Government Act 2000 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

<b>Decision made by</b>	Andrew Busby, head of Development and Corporate Landlord in conjunction with Simon Hewings, Head of Finance and in consultation with Councillor Mark Coleman cabinet member for environmental services.
<b>Lead officer contact details</b>	John Backley, Technical Services Manager Tel: 07917 088317 Email: John.backley@southandvale.gov.uk
<b>Decision (Keep this succinct)</b>	The decision is for the provision of vehicles to carry out shared grounds maintenance, toilet cleaning and facilities services (jointly with South Oxfordshire District Council) by means of an agreement from the Pretium framework.
<b>Key decision?</b> (see notes below)	Yes KEY DECISIONS 23 a to incur expenditure, make savings or to receive income (except government grant) of more than £75,000;
<b>If key decision, has call-in been waived by the Scrutiny Committee chair(s)?</b>	No
<b>Confidential decision, and if so under which exempt category?</b>	No
<b>Delegated authority reference from the constitution</b>	<u>General Delegations</u> 1.0 Financial To incur expenditure within approved capital and revenue budgets. 6.3 CONTRACTUAL AND FINANCIAL MATTERS To sign on the council's behalf any contract for works, good or services.  <u>Financial Procedure Rules</u> Paragraph 52. All borrowing, leasing, finance and credit arrangements, will be effected by the head of finance.
<b>Risks</b>	If Council decide before 28 days they wish to cease all vehicles they will need to pay for full 28 days.  Mitigation: This is considered low risk as this is a very short period of time and no anticipated changes to the services within 28 days.

	<p>The rates of the new Pretium rate card are very high.</p> <p>Mitigation: The rates will be reviewed by officers before finalising the contracts and any issues arising from the new rate card will be resolved with Pretium or not entered into. However, the daily rate costs increased on 1 April 2023, but the Pretium rates are always lower than the daily hire rates.</p>
<p><b>Reasons for decision</b></p>	<p>Moving the short-term hire of the vehicles on the daily rate to the Pretium framework will reduce the cost to the Councils.</p> <p>The framework allows for vehicles to be off hired without any financial penalty without notice.</p>
<p><b>Alternative options rejected</b></p>	<p>To use other frameworks – soft market testing has been carried out on other frameworks and established that due to the current poor market and availability of suitable vehicles providers and manufacturers are unable to supply us with new vehicles immediately. The current lead time is up to a year.</p> <p>The alternative option which officers have rejected is to continue with current daily hire rates at a higher cost to the Council.</p>
<p><b>Climate and ecological implications</b></p>	<p><u>Grounds Maintenance</u>  There is no current infrastructure for the Grounds Maintenance to charge EV vehicles and this will need to be resolved before it becomes practical for vehicles to be charged.</p> <p>Even if there was charging infrastructure, suitable Electric Vehicles (EV) vehicles are not currently available that have the capacity to tow as required.</p> <p>As specifications and towing capacities improve and suitable vehicles become available the Pretium framework allows for vehicles to be exchanged for EV's.</p> <p>As EV vehicles become suitable for the work required they can be exchanged for current vehicles</p> <p><u>WC Cleaning</u>  The vehicles for the cleaning team will be EV's as the chargers in the Council owned car parks can be used to charge the vehicles overnight and whilst the cleaners are carrying out duties in the toilet facilities.</p> <p><u>Facilities</u>  The facilities team will need to review the use of either electricity supply from Abbey House or the EV chargers located in the nearby council owned carparks. However, the Energy Savings Trust report shows that suitable vehicles are now available as EV and therefore when selecting a vehicle from the new rates the facilities team will consider this.</p> <p>Currently officer time is being taken up by major projects, additional resources will therefore be required to investigate the costs and purchase</p>

	of electric vehicles for the cleaning and parks team. It is anticipated that the purchase of these small electric vans will take up to one year to procure and deliver and therefore in the short term these vehicles will be leased. This may include facility vehicles if budget is available.																								
<b>Legal implications</b>	<p>The framework is compliant with procurement regulations.</p> <p>A framework agreement form will need to be signed.</p> <p>The terms and conditions of the Pretium framework have been reviewed and confirmed that the framework allows for vehicles to be off hired without any financial penalty without notice.</p>																								
<b>Financial implications</b>	<p>The new rates for the Pretium Framework have now been published effective from 1 April 2023. The current daily hire rates are expected to rise within the current year. For comparison purposes the new Pretium rate has been compared to the current daily hire rate, however from June when an 11 percent increase is expected, these savings will be greater.</p> <p>The total estimated cost of lease is</p> <table border="1"> <thead> <tr> <th>Service Area</th> <th>Total estimated annual cost of all vehicles required £</th> <th>Vale</th> <th>South</th> </tr> </thead> <tbody> <tr> <td>Grounds Maintenance</td> <td>98,269</td> <td>76,650</td> <td>21,619</td> </tr> <tr> <td>Facilities</td> <td>31,602</td> <td>22,121</td> <td>9,481</td> </tr> <tr> <td>PC Cleaning</td> <td>10,395</td> <td>4,470</td> <td>5,925</td> </tr> <tr> <td>Parks</td> <td>6,117</td> <td>6,117</td> <td>NIL</td> </tr> <tr> <td><b>Total</b></td> <td><b>146,383</b></td> <td><b>109,358</b></td> <td><b>37,025</b></td> </tr> </tbody> </table> <p>Appendix A shows the currently daily hire rates in comparison to the new Pretium rates.</p> <p>Overall (both Councils) estimated saving based on current daily rates up to 31 May show at:</p> <p>Grounds Maintenance £12,005  Facilities -£7,511 (new vehicles will be electric and not diesel – therefore running costs will be cheaper)  Cleaning team £2,438</p> <p>However current hire rates may be increasing within the year and therefore if the Pretium rates are not approved the overall costs will increase, thus making the savings greater.</p> <p><u>Budgets</u>  Grounds Maintenance  Vale (78%) PA42 3000 £76,650  South (22%) OP02 3000 £21,619</p> <p>Facilities  Vale (70%) PS21 3000 £22,121</p>	Service Area	Total estimated annual cost of all vehicles required £	Vale	South	Grounds Maintenance	98,269	76,650	21,619	Facilities	31,602	22,121	9,481	PC Cleaning	10,395	4,470	5,925	Parks	6,117	6,117	NIL	<b>Total</b>	<b>146,383</b>	<b>109,358</b>	<b>37,025</b>
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	South (30%) PS39 3000 £ 9,481 Cleaning Vale (43%) CL31 3000 £ 4,470 South (57%) WC99 3000 £ 5,925																												
<b>Other implications</b>	<p>The minimum hire period is just 28 days, after which you can return the vehicle at any point without penalty. The only cost the Council will incur would be for any outstanding payments for racking, equipment etc.</p> <p>Pretium do not set a fix term for the call off contract, as the actual supply of new vehicles can be staggered over several months. The hire period itself is flexible and the length of hire will depend on several factors including mileage and condition. The Framework Price Schedule allows for periods from 28 days up to 5 years.</p> <p>If we ask for additional equipment to be fitted to new vehicles and then subsequently cancel the hire of that vehicle, we will be required to pay back the price of the bespoke equipment.</p>																												
<b>Background papers considered</b>	SMT report 2 December 2020 SMT report November 2022																												
<b>Declarations/ conflict of interest?</b>																													
<b>List consultees</b>	<table border="1"> <thead> <tr> <th></th> <th><b>Name</b></th> <th><b>Outcome</b></th> <th><b>Date</b></th> </tr> </thead> <tbody> <tr> <td>Grounds Maintenance</td> <td>Richard Ballard</td> <td>Agree – no other comments</td> <td>28.03.23</td> </tr> <tr> <td>Property Assets Manager</td> <td>Mark Foster</td> <td>I am supportive of the leasing framework to include public toilet team and Facilities vehicles. I believe permanent, secure charging points need to be supplied before we use Electric Vehicles. Leaving the vehicles in the public car parks overnight would be a theft risk.</td> <td>15.05.23</td> </tr> <tr> <td>Technical Projects Team Leader</td> <td>Adrian Lear</td> <td>Agreed - No other comments</td> <td>15 May 2023</td> </tr> <tr> <td>Property Operations Team Leader</td> <td>Angela Baker</td> <td>we are concerned that without a Hub and the charging infrastructure that the use of electric vehicles is not suitable at the present time, but that we are committed to changing to electric when the Hub is in place.</td> <td>29.03.23</td> </tr> <tr> <td>Transformation Team</td> <td>Natalie Crawford</td> <td>Agree – no comments</td> <td>15.05.23</td> </tr> <tr> <td>Legal <a href="mailto:legal@southandvale.gov.uk">legal@southandvale.gov.uk</a></td> <td>Graham Kitchen</td> <td>Satisfied that the terms and conditions allow for the vehicles to be returned without penalty.</td> <td>12.05.23</td> </tr> </tbody> </table>		<b>Name</b>	<b>Outcome</b>	<b>Date</b>	Grounds Maintenance	Richard Ballard	Agree – no other comments	28.03.23	Property Assets Manager	Mark Foster	I am supportive of the leasing framework to include public toilet team and Facilities vehicles. I believe permanent, secure charging points need to be supplied before we use Electric Vehicles. Leaving the vehicles in the public car parks overnight would be a theft risk.	15.05.23	Technical Projects Team Leader	Adrian Lear	Agreed - No other comments	15 May 2023	Property Operations Team Leader	Angela Baker	we are concerned that without a Hub and the charging infrastructure that the use of electric vehicles is not suitable at the present time, but that we are committed to changing to electric when the Hub is in place.	29.03.23	Transformation Team	Natalie Crawford	Agree – no comments	15.05.23	Legal <a href="mailto:legal@southandvale.gov.uk">legal@southandvale.gov.uk</a>	Graham Kitchen	Satisfied that the terms and conditions allow for the vehicles to be returned without penalty.	12.05.23
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	Finance <a href="mailto:Finance@southandvale.gov.uk">Finance@southandvale.gov.uk</a>	Kathy Merritt	Agreed	28.03.23
	Climate and biodiversity <a href="mailto:climateaction@southandvale.gov.uk">climateaction@southandvale.gov.uk</a>	Heather Saunders	<p>1) Facilities vehicles. We acknowledge Angela's concern about leaving vehicles with tools in council car parks overnight. We suggest therefore that your report recommends investigating charge points at Abbey House. We feel that, even if the councils are only using the site for a few years, the provision of charge points would future proof the building and be attractive for future users.</p> <p>2) We note that there is no current infrastructure for the Grounds Maintenance team to charge EV vehicles and this will need to be resolved before it becomes practical for vehicles to be changed. We feel it would be very helpful if you could make an additional statement in the Climate Implications that EV charging provision for the grounds maintenance fleet is part of the plans for a permanent depot. This helps to explain why you need to lease non EV vehicles in the short term. Could you also add the outline timescale for the depot if that is available.</p> <p>3) We note that suitable Electric Vehicles are not currently available that have the capacity to tow. We understand however that the majority of the grounds maintenance fleet does not tow and that suitable alternative EV vehicles for the non-towing element of the fleet are already available, and mainly cost effective, as set out in the EST report. We feel that this could be more clearly explained in your text. Could you please clarify in your report the proportion of the fleet that requires the towing option. Could you therefore also state the number of remaining grounds maintenance fleet vehicles for which EV alternatives are available on the market now.</p>	05.04.23
	Risk and insurance <a href="mailto:risk@southandvale.gov.uk">risk@southandvale.gov.uk</a>	Yvonne Cutler Greaves	If PC cleaning team are able to lease EV vehicles there may be insufficient budget for allotted as it is currently based on diesel vehicles have sufficient contingency funds ? Please inform Insurance if EV vehicles are leased as this will have an impact on premiums.	27.03.23
	Health and Safety <a href="mailto:Healthandsafety@southandvale.gov.uk">Healthandsafety@southandvale.gov.uk</a>	Deb Porter	Leased vehicles must be subject to periodic safety checks by users and diligence checks by the councils to ensure leased vehicles and associated contracts are managed to safety and compliance standards.	29.03.23

	Procurement <a href="mailto:procurement@southoxfordshire.gov.uk">procurement@southoxfordshire.gov.uk</a>	Angela Cox	Agreed this is a compliant route to market and will achieve savings by switching to a longer term contract at lower day rates.	24.03.23
	Head of Finance	Simon Hewings	Approved	08.06.23
	Relevant cabinet member	Mark Coleman		20.06.23
<b>Confidential decision?</b> If so, under which exempt category?	No			
<b>Call-in waived by Scrutiny Committee chairman?</b>	No			
<b>Decision maker's signature</b> To confirm the decision as set out in this notice.	 Signature: Date: 20.06.2023			

**ONCE SIGNED, THIS FORM MUST BE HANDED TO DEMOCRATIC SERVICES IMMEDIATELY.**

For Democratic Services office use only		
Form received	Date: 21 June 2023	Time: 13:27
Date published to all councillors	Date: 21 June 2023	
Call-in deadline	Date: 28 June 2023	Time: 17:00

**Appendix A – Estimated savings based on new Pretium rates and current daily rate (due to a price increase as of 31.5.23) and on current vehicle specification. (Joint with South Oxfordshire District Council)**

Grounds Maintenance Vehicles (20k miles per year)	Current Daily Rate £	Current Pretium Rate £
YH68BHE (4 x 4 pick up)	33.46	21.27
DS69SXD (car)	26.36	26.36
FE18YAF (single cab tipper)	29.00	26.55
KT19FXJ (single cab tipper)	29.00	26.55
FN67ROU (double cab tipper)	31.06	28.39
FE18YAH (double cab tipper)	31.06	28.39
BN18NKF (double cab tipper)	31.06	28.39
FL21ASX (double cab tipper)	31.06	28.39
FJ68OSK (double cab tipper)	31.06	28.39
BG70CMV (single cab tipper)	29.00	26.55
Total daily charge	302.12	269.23
Total annual charge (365 days)	£110,273.80	£98,268.95

Estimated Saving based on current rates before current rate price increase		£12,004.85
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Facilities Vehicles (10k miles per year)	Current Daily Rate £	Current Pretium Rate £
LWB Diesel van (to Electric)	22.00	28.86
LWB Diesel van (to Electric)	22.00	28.86
LWB Diesel van (to Electric)	22.00	28.86
Total daily charge	66.00	86.58
Total annual charge (365 days)	£24,090	£31,601.70
Estimated Saving based on current rates.		-£7,511.70

Cleaning Vehicles (10k miles per year)	Current Daily Rate £	Current Pretium Rate £
GL18XDJ	17.58	14.24
Assistant Supervisors van	17.58	14.24
Total daily charge	35.16	28.48
Total annual charge (365 days)	£12,833.40	£10,395.20
Estimated Saving based on current rates before current rate price increase. (NOTE: second van is a new appointment and not yet hired.)		£2,438.20

Park Vehicle (10k miles per year)	Current Daily Rate £	Current Pretium Rate £
Small Van (electric)	New vehicle	16.76
Total daily charge	NIL	16.76
Total annual charge (365 days)	£NIL	£6,117.40

### Pretium rate car 1 April 2023 to 31 March 2024

Standard Diesel Vehicles	1-27 Days			28 Days +		
	10k	15k	20k	10k	15k	20k
Average Mileage per Annum						
Small Van	£17.19	£19.11	£19.94	£14.24	£14.94	£15.67
Sub 1 Tonne Van	£19.21	£20.03	£20.90	£14.92	£15.65	£16.42
SWB Panel Van	£24.79	£25.47	£26.74	£18.19	£18.90	£19.73
LWB Panel Van	£28.88	£29.09	£30.00	£22.90	£23.62	£24.49
LWB Panel Van 4m High-Top	£36.86	£37.34	£38.62	£29.23	£30.32	£31.52
5-Seat Crew Van	N/A	N/A	N/A	N/A	N/A	N/A
6-Seat Crew Van	N/A	N/A	N/A	N/A	N/A	N/A
4x4 Double Cab Pick-Up	£24.68	£26.02	£27.55	£19.36	£20.29	£21.27
Dropside (Bodied Van)	£40.31	£41.52	£42.67	£32.11	£33.15	£34.09
Luton Tail Lift	£44.64	£45.74	£46.70	£35.72	£36.80	£37.69
Single Cab Tipper	£30.47	£32.37	£34.37	£24.18	£25.43	£26.55
Double Cab Tipper	£32.65	£33.76	£35.30	£25.93	£27.24	£28.39

Electric/Alternative Fuel	1-27 Days			28 Days +		
	10k	15k	20k	10k	15k	20k
Average Mileage per Annum						
Small Van	£24.73	£25.77	£26.91	£16.76	£17.73	£18.79
Sub 1 Tonne Van	£25.69	£27.61	£28.70	£17.85	£18.83	£19.92
SWB Panel Van	£35.55	£37.38	£39.50	£26.28	£27.25	£28.31
LWB Panel Van	£38.67	£39.94	£41.34	£28.86	£30.20	£31.63

Telematics	Per Day Charges
Control	£0.40
Control +	£0.69
Control + with Driver ID	£0.71
Control + with forward facing camera & driver ID	£0.97